



COMPETITION GUIDELINES

2022-2023



Competition Guidelines 2021-2022



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Awards Committee Guidelines and Responsibilities

The Awards Committee shall be composed of up to four (4) members from each region. Each Region President may ask for volunteers from their respective regions to sit on the Awards Committee or may select appointments as needed. Advisor and Student of the Year nominees may not serve on the Awards Committee. The TJCSGA Executive Board may also appoint up to twelve (12) external judges not affiliated with TJCSGA. The TJCSGA President has final appointment approval.

Members of the Awards Committee are charged with examining each submission assigned to them. These submissions represent countless hours of work and thought. The consideration of these entries is of high importance. The first order of business will be the committee's selection of chair by a poll vote within the first meeting. The executive board shall appoint up to two (2) advisors to serve as ex officio members of the committee. In addition, the President of TJCSGA serves as an ex officio member of this and the other committees excluding the Nominations Committee.

It is the committee member's responsibility to thoughtfully consider the merits of each submission and not to rush through them. **It is mandatory that notes be made on each scorecard to justify their score of the submission.** Also, remember that each submission

has been completed to the best of the ability of the member colleges with only those resources available to them. If disqualifications occur after the submission process, it is the responsibility of the committee to come to a consensus in these cases and to provide justification for disqualification on the scorecards for the submission.

The committee shall be divided into a maximum of four (4) groups with an equal number of regional representatives. The external judges were divided equally among the groups.

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Once scores are submitted, both the highest and lowest scores of each submission will be dropped before tabulations. All scorecards must include committees supporting point values.

The members of the TJCSGA Executive Board are extremely grateful to the Awards Committee members for serving on this committee.

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Competition Requirements and Judging Criteria

The purpose of these competitions is to allow the opportunity for students to reflect on the role of their SGA within their school and community, with an eye toward preparing future SGA members to continue their work. Successful entries will demonstrate the importance of the interaction of various student groups in their college toward common goals.

Each submission must be made to the TJCSGA Host School at the registration table no later than 8:00 A.M the second day of the convention. The name of the college and the type of entry shall be indicated on each item and a completed Nominations Submission form, if required, will be submitted with each entry. Students must create all competition entries. No professional work will be permitted. All entries Must be submitted in legible text. It is imperative that all submissions fall within the guidelines of each category as failure to do so will result in disqualification for that entry. TJCSGA Judicial Policy must not be violated while at the convention.

Each member of the Awards Committee shall be provided with a packet of scorecards to rate each entry. The committee will judge each entry solely on the merits prescribed in these guidelines. Deviation from these standards is not allowed. After scores are

submitted, both the highest and lowest scores of each submitted will be dropped.

The following awards will be presented for each category:

First Place - Plaque

Second Place - Certificate

Third Place - Certificate

Honorable Mention - to be given at the discretion of the Awards Committee.

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The First Place Video and Song will be played for the General Assembly if the equipment is available.

It is the responsibility of the Committee Chair to break a tie vote. Any discrepancy in the tie-breaking vote will be brought to the Judicial Committee for review.

Competition Guidelines 2021-2022⁴

Student of the Year Award

The TJCSGA Student of the Year will be selected at the State Convention by the TJCSGA Awards Committee from nominees put forth by each Regional Association. One Student of the Year shall be selected. Each member college may nominate one student, and each Region will consider the nominations and select one student from that Region to be considered for TJCSGA Student of the Year.

Nominees for this award should exemplify the best attributes of a college student including, but not limited to academic excellence, and involvement at their college, and at the regional level. Only information pertaining to the current academic year will be considered for this award; therefore, it is necessary that each region select a nominee who will be attending the State Convention. Nominees may be requested by the Awards Committee to submit to an interview as the committee designates.

Examples of supporting documents could include but are not limited to; a resume, transcript, letters of recommendation, etc.

The first-place winner of the TJCSGA Student of the Year Award will receive a scholarship that shall be paid to the college of their choice.

The following requirements have been stipulated for this competition. Failure to abide by these rules will result in disqualification:

1. Each entry must have a nomination form attached to the original copy.
2. Entries must be no longer than twenty (20) pages in length including all supporting documents Not including the Cover Page)
3. Entries must be typed on 8.5”x 11” paper and in legible text.
4. Six (6) copies will be submitted in addition to the original for a total of seven (7). The advisor (ex officio Member) of the Awards Committee will be responsible for the original. After the Awards Committee report, members from each school will be able to retrieve

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their submissions as designated by the TJCSGA Executive Board.

5. Submitted information must not be false in any way shape or form or plagiarized from any outside source)
6. Entries must be submitted to the registration table no later than 8:00 A.M. on the second day of the convention.

Judging criteria will be as follows:

- Student’s involvement during the current academic year in local SGA events. • Student’s involvement during the current academic year in regional TJCSGA events.
- Student’s academic honors or awards received within the current academic year. • Student’s membership in honor programs or internships held within the current academic year.
- Student’s participation in clubs, organizations, and civic involvement other than SGA.
- Presentation of student entry.

Competition Guidelines 2021-2022⁵

Student of the Year Award Score Card

College Name:

Student Name:

Region: I II III IV V VI

Judging Criteria	Maximum Points Points Awarded
Local Involvement In SGA	35
Regional Involvement in TJCSGA	15
Academics, Honors, and Internships	20
Other Clubs, Organizations and Civic and Community Involvement	15

Presentation	15
Total Points	100

Length of Submission: pages

Disqualified: (yes/no) If yes, explain below.

Notes:

Awards Committee Member:

School:

Region (if applicable): I II III IV V VI

Advisor - Ex-Officio Member of the Committee:

School:

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Competition Guidelines 2021-2022⁶

Chapter of the Year Award

Each Region may nominate one member college to be considered for TJCSGA Chapter of the Year. Nominations should describe in detail the contributions of the nominated chapter, with an emphasis on how that chapter has impacted their individual members, their school, and their community in the current academic year.

The following requirements have been stipulated for this competition. Failure to abide by these rules will result in disqualification:

1. Each entry must have a nomination form attached to the original copy. 2. Entries must be no longer than twenty (20) pages in length including all supporting documents but excluding the cover page.
3. Entries must be typed on 8.5”x 11” paper and in legible text.
4. Six (6) copies will be submitted in addition to the original for a total of seven (7). The advisor (ex officio Member) of the Awards Committee will be responsible for the original. After the Awards Committee report, members from each school will be able to retrieve their submissions as designated by the TJCSGA Executive Board.
5. Submitted information must not be fraudulent.

6. Entries must be submitted to the registration table no later than 8:00 A.M. on the second day of the convention.

Judging criteria will be as follows:

- SGA involvement in the current academic year in other local college activities.
- SGA involvement in the current academic year in local community service projects.
-

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SGA involvement in their regional TJCSGA organizations.

- Presentation of SGA entry.

Competition Guidelines 2021-2022⁷

Chapter of the Year Award Score Card

College Name:

Region: I II III IV V VI

Judging Criteria Maximum Points	Points Awarded
SGA College Activities 30	
SGA Local Community Service 30	
TJCSGA Regional Activities 30	
Presentation 10	
Total Points 100	

Length of Submission: pages

Disqualified: (yes/no) If yes, explain below.

Notes:

Awards Committee Member:

School:

Region (if applicable): I II III IV V VI

Advisor - Ex-Officio Member of the Committee:

School:

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The Joel Franke Memorial Advisor of the Year

This award is named in memoriam of Joel Franke, who served as an advisor of TJCSGA from Blinn College-Brenham from 1986 to 1995. During his tenure, Mr. Franke worked tirelessly to promote student issues at the state, region, college, and local levels.

Each Region may nominate one local college SGA advisor to be considered for the TJCSGA Advisor of the Year award. Nominations should describe in detail the contributions of the nominated advisor with an emphasis on how that advisor has impacted their individual members, their school, their community, and their state. Of all the awards, this one is the only one to require the entire history of the advisor with TJCSGA, not just the current academic year.

The following requirements have been stipulated for this competition. Failure to abide by these rules will result in disqualification:

1. Each entry must have a nomination form attached to the original copy. 2.

Entries must be no longer than ten (10) pages in length including all supporting

documents not including Cover Page.

3. Entries must be typed on 8.5”x 11” paper and in legible text.

4. Six (6) copies will be submitted in addition to the original for a total of seven (7). The -9-

advisor (ex officio Member) of the Awards Committee will be responsible for the original. After the Awards Committee report, members from each school will be able to retrieve their submissions as designated by the TJCSGA Executive Board.

5. Submitted information must not be fraudulent.

6. Entries must be submitted to the registration table no later than 8:00 A.M. on the second day of the convention.

7. Title holder must wait a minimum of 3 years before reapplying.

Judging criteria will be as follows:

- Advisor’s role in their local SGA.
- Advisor’s role in community events not associated with SGA.
- Advisor’s role in TJCSGA regional activities
- Advisor’s role in TJCSGA State activities.
- Presentation of Entry.

Competition Guidelines 2021-2022⁹

Advisor of the Year Award Score Card

College Name:

Advisor’s Name:

Region: I II III IV V VI

Judging Criteria Maximum Points	Points Awarded
Advisor’s Role in local SGA 35	
Advisor’s Role in community 30	
Advisor’s Role in TJCSGA regional activities 15	
Advisor’s Role in TJCSGA State activities 10	
Presentation 10	

Total Points 100

Length of Submission: pages

Disqualified: (yes/no) If yes, explain below.

Notes:

Awards Committee Member:

School:

Region (if applicable): I II III IV V VI

Advisor - Ex-Officio Member of the Committee:

School:

Competition Guidelines 2021-2022¹⁰
Region of the Year Award

All entries will be submitted by the region interested. Nominations should describe in detail the contributions of the nominated region, with an emphasis on how that region has impacted their individual members, region, and community in the current academic year.

The following requirements have been stipulated for this competition. Failure to abide by these rules will result in disqualification:

1. Each entry must have the nomination form attached to the original copy.
2. Entries must be no longer than twenty (20) pages in length including all supporting documents Not including Cover Page
3. Entries must be typed on 8.5”x 11” paper and in legible text.

4. Submitted information must not be fraudulent.
5. Entries must be submitted to the registration table no later than 8:00 A.M. on the second day of the convention.

Judging criteria will be as follows:

- Online presence
- Community involvement

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- Integration of state theme
- Regional conferences
- Support of initiatives

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Region of the Year Award Score Card

Region: I II III IV V VI

Judging Criteria Maximum Points	Points Awarded
Online Presence 25	
Community involvement 25	
Theme 25	
Conferences 15	

Support 10	
Total Points 100	

Length of Submission: pages

Disqualified: (yes/no) If yes, explain below.

Notes:

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Awards Committee Member:

School:

Region (if applicable): I II III IV V VI

Advisor - Ex-Officio Member of the Committee:

School:

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Video Award

The video should show how your local SGA embraced the TJCSGA theme for this year.

The following requirements have been stipulated for this competition. Failure to abide by any of these rules will result in disqualification:

1. Entry must be original work **done by students** of your college. (no news footage, no copyright, etc.)
2. Entry must be submitted in a digital format on a standard DVD or on a dedicated USB flash drive in an AVI, MPG, or WMV file format.
3. Entry must be no longer than 6 minutes in length, including dead time.
4. Entries must be submitted to the registration table no later than 8:00 A.M. on the second day of the convention.
5. After the Awards Committee report, members from each school will be able to retrieve their submissions as designated by the TJCSGA Executive Board.

Judging criteria will be as follows:

- Appropriate use of the TJCSGA Theme
- Demonstrated creativity

- Well-organized and appropriate content
- Appearance
- Live-action footage of members of your SGA must be presented in video

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Video Award Score Card

College Name:

Region: I II III IV V VI

Judging Criteria Maximum Points	Points Awarded
Use of TJCSGA State Theme 25	
Creativity 20	
Organization and Content 25	
Appearance 15	
Live Action 15	

Total Points 100

Length of Submission:

Disqualified:

Notes:

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Member: School:

minutes

(yes/no) If yes, explain below.

Awards Committee

Region (if applicable): I II III IV V VI

Advisor - Ex-Officio Member of the Committee:

School:

Song Award

Song should show how your local SGA embraced the TJCSGA theme for this year.

The following requirements have been stipulated for this competition. Failure to abide by any of these rules will result in disqualification:

1. Entries must be no longer than four (4) minutes in length, including dead
time. -15-
2. Entries must be submitted in a digital format on a standard CD or on a dedicated USB flash drive in an MP3, WAV file format, or Youtube video
3. Lyrics and music must be original work written by students of your college.
4. A typed lyric sheet must be turned in with the entry typed on 8.5"x 11" in legible text and must have a cover page.
5. Entries must be submitted to the registration table no later than 8:00 A.M. on the second day of the convention.
6. After the Awards Committee report, members from each school will be able to retrieve their submissions as designated by the TJCSGA Executive Board.

Judging criteria will be as follows:

- Appropriate use of TJCSGA theme
- Demonstrated creativity
- Clarity
- Appropriate content (lyrics)
- Quality of performance

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Song Award Score Card

College Name:

Region: I II III IV V VI

Judging Criteria Maximum Points	Points Awarded
Creativity 20	
Use of TJCSGA theme 20	

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Clarity 20	
Contents/Lyrics 20	
Quality of Performance 20	
Total Points 100	

Length of Submission: minutes

Disqualified: (yes/no) If yes, explain below.

Notes:

Awards Committee Member:

School:

Region (if applicable): I II III IV V VI

Advisor - Ex-Officio Member of the Committee:

School:



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Essay Award

Entries for this category should incorporate a variety of activities provided by the SGA's of your school and should incorporate actions of your SGA impact on campus. This competition encompasses the year your SGA has had and does not examine any one event.

The following requirements have been stipulated for this competition. Failure to abide by these rules will result in disqualification:

1. The essay must be original work done by students of your college.
2. Entries must have continuity and be no more than four (4) pages in length
Not including Cover Page
3. Entries must be typed on 8.5" x 11" paper, and in a legible text.
4. Six (6) copies will be submitted in addition to the original for a total of seven (7). The advisor (ex officio Member) of the Awards Committee will be responsible for the original. After the Awards Committee report, members from each school will be able to retrieve their submissions as designated by the TJCSGA Executive Board.
5. Entries must be submitted to the registration table no later than 8:00 A.M. on the second day of the convention.

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Judging criteria will be as follows:

- Use of events held by your college
- Appropriate use of TJCSGA theme
- Impact on college campus
- Demonstrated creativity
- Appropriate content
- Description of community service
- Well-organized structure

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Essay Award Score Card

College Name:

Region: I II III IV V VI

Judging Criteria Maximum Points	Points Awarded
Use of TJCSGA theme 20	
Impact on Campus 20	
Content 15	

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Creativity 15	
Use of Events 10	
Description of Event(s) 10	
Structure 10	

Length of Submission: pages

Disqualified: (yes/no) If yes, explain below. Notes:

Awards Committee Member:

School:

Region (if applicable): I II III IV V VI

Advisor - Ex-Officio Member of the

Committee: School:

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Poetry Award

Poetry should show how your local SGA embraced the TJCSGA theme for this year.

The following requirements have been stipulated for this competition. Failure to abide by any of these rules will result in disqualification.

1. Entries must be no longer than two (2) pages in length Not including the Cover Page)
2. Poetry MUST be original work written by a student(s) at your college.
3. Entries must be typed on 8.5”x 11” paper and in legible text.
4. Six (6) copies will be submitted in addition to the original for a total of seven (7). The advisor (ex officio Member) of the Awards Committee will be responsible for the original. After the Awards Committee report, members from each school will be able to retrieve their submissions as designated by the TJCSGA Executive Board.
5. Entries must be submitted to the registration table no later than 8:00 A.M. on the second day of the convention.

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Judging criteria will be as follows:

- Appropriate use of TJCSGA theme
- Demonstrated creativity

- Structure
- Clarity of message

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Poetry Award Score Card

College Name:

Region: I II III IV V VI

Judging Criteria Maximum Points	Points Awarded
Use of TJCSGA theme 25	
Creativity 30	
Structure 20	
Clarity of message 25	
Total Points 100	

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Length of Submission: pages

Disqualified: (yes/no) If yes, explain below. Notes:

Awards Committee Member:

School:

Region (if applicable): I II III IV V VI

Advisor - Ex-Officio Member of the Committee:

School:

Competition Guidelines 2021-2022²⁰
Event of the Year Award

Each SGA submitting an entry must choose one event for the Event of the Year Award held by your college's SGA during the current academic year.

The following requirements have been stipulated for this competition. Failure to abide by these rules will result in disqualification:

1. Entries must be accompanied by supporting documents (such as photographs, flyers, newspaper articles, etc.).
2. Entries must include a letter verifying that the event that took place, on college letterhead written and signed by a college administrator.
3. Entries must be no longer than ten (10) pages in length, including all supporting documents, not including Cover Page
4. Entries must be typed on 8.5" x 11" paper and in legible text.
5. Six (6) copies will be submitted in addition to the original for a total of seven (7). The -21-

advisor (ex officio Member) of the Awards Committee will be responsible for the original. After the Awards Committee report, members from each school will be able to retrieve their submissions as designated by the TJCSGA Executive Board.

6. Submitted information must not be fraudulent.
7. Entries must be submitted to the registration table no later than 8:00 A.M. on the second day of the convention.

Judging criteria will be as follows:

- Event Impact
- Creativity
- Content clarity
- Supporting documents

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Event of the Year Award Score Card

College Name:

Region: I II III IV V VI

Judging Criteria Maximum Points	Points Awarded
Event Impact 25	
Creativity 25	
Content/Clarity 25	
Supporting Documents 25	
Total Points 100	

Length of Submission: pages

Disqualified: (yes/no) If yes, explain below.

Notes:

Awards Committee Member:

School:

Region (if applicable): I II III IV V VI

Advisor - Ex-Officio Member of the Committee:

School:

Competition Guidelines 2021-2022
Community Service Award

Each SGA submitting an entry must choose one project for the Community Service Award organized and supported by your college's SGA during the current academic year.

The following requirements have been stipulated for this competition. Failure to abide by these rules will result in disqualification:

1. Entries must be accompanied by supporting documents (such as photographs, flyers, newspaper articles, etc.).
2. Entries must be no longer than ten (10) pages in length, including all supporting documents, not including Cover Page
3. Entries must be typed on 8.5" x 11" paper and in legible text.
4. Six (6) copies will be submitted in addition to the original for a total of seven (7). The advisor (ex officio Member) of the Awards Committee will be responsible for the original. After the Awards Committee report, members from each school will be able to retrieve

their submissions as designated by the TJCSGA Executive Board.

- 5. Submitted information must not be fraudulent.
- 6. Entries must be submitted to the registration table no later than 8:00 A.M. on the second day of the convention.

Judging criteria will be as follows:

- Community impact
- Creativity
- Content clarity
- Supporting documents

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Community Service Award Score Card

College Name:

Region: I II III IV V VI

Judging Criteria Maximum Points	Points Awarded
Community Impact 50	
Creativity 10	
Content/Clarity 20	
Supporting Documents 20	
Total Points 100	

Length of Submission: pages

Disqualified: (yes/no) If yes, explain below.

Notes:

Awards Committee Member:

School:

Region (if applicable): I II III IV V VI

Advisor - Ex-Officio Member of the Committee:

School:

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Scrapbook Award

The scrapbook is a great way to attract future members of SGA. It is a physical story of your SGA's accomplishments over the current academic year. The time frame the content should cover is from the end of the previous convention until submission at the current convention.

The following requirements have been stipulated for this competition. Failure to abide by these rules will result in disqualification:

1. Entry must be original work done by students of your college.
2. All entries cannot exceed a total of 75 inches, including height, length, and width, when unopened. For example, height: 30 inches, length: 20 inches, and width: 25 inches. a. A cover page must be placed on the scrapbook. It does not have to be a part of the scrapbook.
3. The entry CAN NOT weigh more than 50lbs.
4. Submitted information must not be fraudulent.
5. Entries must be submitted to the registration table no later than 8:00 A.M. on the second day of the convention.

6. After the Awards Committee report, members from each school will be able to retrieve their submissions as designated by the TJCSGA Executive Board.

Judging criteria will be as follows:

- Appropriate use of TJCSGA Theme
- Demonstrated creativity
- Organization of scrapbook
- Appropriate content
- Originality

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Scrapbook Award Score Card

College Name:

Region: I II III IV V VI

Judging Criteria Maximum Points	Points Awarded
Creativity 30	
Content 20	
Originality 20	
Organization 10	
Use of TJCSGA Theme 20	
Total Points 100	

Size of Submission: inches _____ pounds Disqualified: (yes/no) If

yes, explain below.

Notes:

Awards Committee Member:

School:

Region (if applicable): I II III IV V VI

Advisor - Ex-Officio Member of the Committee:

School:

Competition Guidelines 2021-2022²⁶

Other Awards

Only one (1) winner will be chosen for each of these category awards.

Outstanding Delegation Award:

The most Outstanding Delegation will receive a plaque. This award will be based on interaction and appearance at the State Convention. This award will be chosen by the current Executive Board and will be awarded at the last general assembly.

Spirit Award:

The most spirited delegation will receive a plaque. This award will be based on overall enthusiasm, positive attitude, and involvement at the State Convention by the entire delegation including advisor(s). This award will be chosen by the current Executive Board and will be awarded at the last general assembly.

Sweepstakes Award:

Entries in the Video, Essay, Song, Poetry, Event, Community Service, and Scrapbook

Award competitions will be eligible for the TJCSGA Sweepstakes Award. Each entry will be awarded a minimum of 1 point for being submitted. Additional points will be given as follows:

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4 Points – First Place

3 Points – Second Place

2 Points – Third Place

In the event two (or more institutions) tie for the Sweepstakes Award, the tiebreaker procedures below will be used to break all ties as necessary.

- a. The institution with the most 1st place finishes in the above awards. If a tie remains;
- b. The institution with the most 2nd place finishes in the above awards. If a tie remains;
- c. The institution with the most 3rd place finishes in the above awards. If a tie remains;
- d. The institution that submitted the most submissions in the above awards. If a tie remains; e. The institution with the highest average of score submissions (not including the highest and lowest scores that were dropped).

Texas Legend Award

The Texas Legend award is an award reserved for an advisor who through their years of service, have guided and shaped the organization. Any member wishing to nominate an advisor for the Texas Legend award should submit a letter of nomination to the State Advisor (advisor@tjcsга.org) prior to the start of the State Convention. Please limit your nomination to two (2) pages and address these five (5) items below: This award will be chosen by the current Executive Board and will be awarded at the last general assembly.

1. An overview of the individual (Higher Ed career, years of service, responsibilities)
2. An overview/highlights/contribution with their local SGA
3. An overview/highlights/contribution with their Region
4. An overview/highlights/contribution at the State level
5. Any information that you would like to consider

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