



Executive Meeting Agenda

November 3-5, 2006

Austin, Texas

Marriott at the Capitol

- I. Call to Order** – President, Damian Tovar (El Paso Community College) called the November 3rd, 2006 TJCSGA Executive meeting to order at 6:20 p.m.
- II. Pledge of Allegiance** - Parliamentarian, Jami Bright (Tyler Junior College) led the Pledge of Allegiance and the Texas Pledge of Allegiance.
- III. Orders of the Day** - Parliamentarian, Jamie Bright (Tyler Junior College) read the orders of the day.
- IV. Roll Call** - Secretary, Sara Russell (Navarro College Waxahachie Campus) called the role. The following were in attendance:
 - President- Damian Tovar (El Paso Community College)
 - Vice-President – Jerry Martinez (Kingwood Community College)
 - Secretary- Sara Russell (Navarro College Waxahachie Campus)
 - Treasurer- Brett Clayton (Amarillo College)
 - Parliamentarian- Jami Bright (Tyler Junior College)
 - Bulletin- Shane Gregory (Hill College-Johnson County)
 - Host- Shayna Spencer (Blinn College- Bryan)
 - Advisor- Scott Nally (Tyler Junior College)
 - Advisor- Elect- Phil Sims (Navarro College-Corsicana)
 - Region I President- Chris Treat (Midland College)
 - Region III President- Royce Eller (Tyler Junior College)
 - Region IV President- Richard Jackson (Blinn College-Bryan)All officers were present and a quorum was established

IV. Reading of the Minutes - Vice-President, Jerry Martinez (Kingwood Community College) moved that we dispense with the reading of the minutes and accept the minutes as amended. Region III President, Royce Eller (Tyler Junior College) seconded the motion. Motion carried.

V. Officer Reports

A. State Advisor - Scott Nally - reported that it was good to see new faces and old faces, which will add to the continuity. He hoped that everyone got the shirt sizes they needed, and if there are corrections that need to be made in shirt sizes please contact Scott A.S.A.P.

B. State Advisor Elect – Phil Sims - thanked everyone for attending and also for welcoming him. He looks forward to the upcoming year.

C. Host – Blinn College Bryan – Shayna Spencer - was glad to see everyone. Provided information for the officers to read. We will discuss this information later in the meeting.

D. Bulletin – Hill College Johnson County – Shane Gregory - thanked everyone for being here, and thanked those who had submitted articles and/or pictures. If anyone has articles and/or pictures you would like to submit, please do so this weekend, otherwise, these will be closed off.

E. Parliamentarian – Tyler Junior College – Jami Bright - was glad to see everyone, and hoped that this meeting will be as efficient as the last one.

F. Treasurer – Amarillo College – Brett Clayton - was glad to see everyone. There were problems with the account because of the advisor situation. Advisor, Scott Nally and Advisor-Elect, Phil Sims need to sign the authorization letter, get it notarized and send it in. The current bank balance is \$20,230.88.

G. Secretary – Navarro College Waxahachie – Sara Russell - was glad to be a part of TJCSGA, and thanked everyone for their patience.

H. Vice-President – Kingwood Community College – Jerry Martinez - was glad to see everyone and wanted to welcome all. Provided information on the entertainment, and keynote speakers. It is not finalized yet. Joe Martin is our key speaker for the 13th, he has already been confirmed. The workshops haven't been set up yet, but will work on those after attending the AAPCA. If you have any ideas, please submit them to Jerry before the meeting is over.

I. President – El Paso Community College – Damian Tovar – thanked everyone for attending. Thanked Mr. Nally and Mr. Sims for filling in the

positions and taking on the challenge. Has been working with one representative, Mr. Hochberg. There is a textbook survey at: www.harriscountyyd.org. Please fill this out, as it will help narrow down the bill that they are proposing, and Mr. Hochberg or his assistant will attend our meeting to help us go over the bill. They want our input as to what should go in it. Hoped all of the information that had been mailed had been useful. He has been getting a lot of e-mail from Region 6 regarding positive feedback on the posters, so thank you for using that information.

VI. Old Business

A. Meals

1. Meal Selection – Looked through the host school's report. The first order taken care of was meal selection. Host School Advisor, Brandon Franke reported that we are budgeted for 5 meals. Vice President, Jerry Martinez (Kingwood Community College) moves that we have the "Big breakfast" on Friday 13th, a small Continental Breakfast Saturday the 14th, Deli Wraps for Lunch on Friday the 13th and table the issue for dinner decisions. Region I President, Chris Treat (Midland College) seconds the motion. Motion carries.

2. Printing –Vice President, Jerry Martinez (Kingwood Community College) moves that we allow Shayna to take care of the printing situation, by asking Kinko's or Xerox to donate a copier and we print our information on their stuff, and to give her author from treasurer to pay for rental fees etc. Region III President, Royce Eller (Tyler Junior College) seconds the motion. Motion carries.

Vice President, Jerry Martinez (Kingwood Community College) moves that we recess the meeting until 9:00 a.m. November 4, 2006. Treasurer, Brett Clayton (Amarillo College) seconds the motion. Motion carries.

President, Damian Tovar (El Paso Community College) recesses the meeting at 7:18 p.m.

Saturday November 4, 2006

President, Damian Tovar (El Paso Community College) reconvenes the meeting at 9:15 a.m. November 4, 2006.

MEALS – Parliamentarian, Jamie Bright (Tyler Junior College) moves that we have the Border Dinner Buffet on Thursday 12th, and on Saturday 14th we have the Woodland Chicken w/ Spinach Salad and Light and Dark Chocolate Cheesecake for dessert. Secretary, Sara Russell (Navarro College Waxahachie Campus) seconds the motion. Motion carries.

B. Registration

1. Online registration demonstration (Host School) - Brandon Franke (Host School Advisor) demonstrates the online registration and mentions the last day to register is April 1st (online). He also states, that once registration is over he will get everyone, who is registered by April the 1st, a name badge made with graphics and their name on the front and the schedule on the back. For changes made after April the 1st, those people will not have name badges like everyone else.

C. Rooms

1. Hotel Accommodations- The delegates will be on the lower floors, preferably on the same floor, while the officers will be in the “penthouse”.

D. Invocation- Parliamentarian, Jami Bright (Tyler Junior College) moves that we table the issue of invocation until our next Executive Meeting in February 2^{sr}. Host, Shayna Spencer seconds the motion. Motion carries.

E. Uniformity Book – Everything must be updated by Dec. 1st. Host School Advisor, Brandon Franke (Blinn College- Bryan) suggests saving space on the text by cutting out the competition requirements and removing all forms since they are now online.

President, Damian Tovar (El Paso Community College) recesses meeting for 15 minutes at 9:47 a.m. In the meantime, please look over the uniformity book and mark changes that need to be made.

President, Damian Tovar (El Paso Community College) reconvenes the meeting at 10:00 a.m.

E. Uniformity Book – The new uniformity book will not contain contest rules and it is the advisors responsibility to keep the copies of the book and turn them in. There should be six copies sent to each of the region advisors and they are in charge of getting a copy printed out. The original will go to the advisor who is head of the committee. On the scorecard for “The Student of the Year”, the description will be changed to read: “Please list any responsibilities outside of school you have held while in college, including a brief description of them (i.e. family, jobs, etc) and the number of hours committed per week. The disqualifications will include: any violation of the disciplinary code. Revisions to the Advisor of the Year disqualifications: will be changed to no longer than 8 pages. Also, Best Event criteria should be consistent with what is on the scorecard. Vice President, Jerry Martinez (Kingwood Community College) moves that we accept all of the changes and corrections as discussed. Treasurer, Brett Clayton (Amarillo College) seconds the motion. Motion carries.

F. Excursion Packages

1. Discount Locations – President, Damian Tovar (El Paso Community College) has spoken with Stubbs B.B.Q. and Brick Iron to give discounts for all of the students who attends the convention. He also suggested we look into the LBJ library and some museums for other entertainment.

2. Tours (Dillo Tours) (Host School) - We are having Friday afternoon on the 13th off, and we don't have dinner, so President, Damian Tovar (El Paso Community College) suggested we give people options for things to do. We will have a Friday schedule of Dillo Tours at the next meeting.

G. Convention T-shirts - The large “Licensed to Lead” picture will be on the back of the shirt. The front logo will be: the James Bond man w/ the gavel on $\frac{3}{4}$ of the shirt and TJCSGA 007 next to him and it will be centered.

President, Damian Tovar (El Paso Community College) recessed meeting at 11:09 a.m.

President, Damian Tovar (El Paso Community College) reconvened meeting at 2:02 p.m.

H. Lone Star Pins (Host School) – We will stay with the same pins as last year due to the high cost of changes.

I. State Awards (Host School) - We will allocate \$1000 for state awards.

J. Community Service Project - An essay will now be required with multi-media optional. The essay should include: Title and description of project, hours, expectation, results and benefits, and recommendation from benefactor. Disqualifications will include the following: Late entry, narrative longer than 300 words (not including supporting documentation), entries not typed and double-spaced on 8.5 by 11 paper, and entries not submitted with six copies.

K. TJCSGA Honorary Membership (Parliamentarian School) - This item will be tabled until next Executive Meeting, Feb. 21st 2007. Parliamentarian, Jami Bright (Tyler Junior College) will get the information by then.

L. Dress Code – We will keep the same dress code from last year, and include: “no walking around in bathing suits or pajamas in the lobby.” For general assembly we will include the following: “Business attire is encouraged for general assemblies, shirttails must be tucked in, and we recommend no tank tops, shorts, or flip-flops.

M. Community College Day (President School) - TAAC will be taking care of College Day for us, they are covering it every biennium (every other year) and we are in charge every other year. We will have a cutoff date for registration, and we will need to stress that by 1/31/07 everyone needs to have a count of how many people will be attending because of the meals. Please encourage the honors programs to attend with you. TJCSGA's responsibility is speakers for the morning and afternoon addresses. We want to find an honors student from the Austin/San Antonio area. President, Damian Tovar (El Paso Community College) will create a packet for everyone to use that will let you know how to approach your senator and representatives, and there will be a section in there on dress for Community College Day.

VII. New Business

A. Schedule of Events

1. Legislative Committee – Jesse Ten. Room
2. Executive Board- Bickler Room
3. Resolutions- Barton Room
4. Nominations and Awards Committee- Creekside 1
5. Constitution (Judicial if needed) and Silent Auction- Creekside 2
6. Region 1- Capitol N
7. Region IV- Capitol S
8. Region III- Capitol Ballroom A&B

- 9. Region II- Capitol Ballroom C**
- 10. Region V- Capitol Ballroom F&G**
- 11. Region VI- Capitol Ballroom H**

12. Thursday April 12

- 3:00 p.m.**- Registration begins and lasts until 8:00 p.m. Hotel check-in. Silent auction items will need to be turned in
- 4:00 p.m. – 6:00 p.m.** - Icebreakers outside, weather permitting (if not, then they will be moved inside to the Terrace).
- 5:00 p.m.** - SGA President and Region President reception, and Advisors reception
- 6:00 p.m. – 8:00 p.m.** - Opening ceremonies, including dinner
- 8:30 p.m. - 10:00 p.m.** - Regional meetings
- 10:00 p.m. – 1:00 a.m.** - Evening attraction

13. Friday April 13

- 0:07 a.m.** - Campaign set-up
- 7:00 a.m. – 7:30 a.m.**- Campaigning
- 7:30 a.m. – 8:30 a.m.** - Breakfast (big breakfast)
- 8:30 a.m. - 10:00 a.m.** - General Assembly I
- 10:00 a.m.** - Deadline for all contest material
- 10:00 a.m.** - Advisors meeting
- 10:00 a.m. - 10:50am:** Workshop 1- Speakers will rotate around the different regions. Regions will be blended together.
- 11:00 a.m. – 11:45 a.m.** - Workshop 2
- 12:00 p.m. – 12:45 p.m.** - Workshop 3
- 1:00 p.m. – 2:30 p.m.** - Lunch (Deli Wraps) and General Assembly II
- 1:30 p.m. – 3:00 p.m.** - Speech by Joe Martin
- 3:00 p.m. – 4:00 p.m.**- Regional Meetings
- 4:00 p.m.** - Committee Meetings
- 10:00 p.m. – 1:00 a.m.** - Evening activity

14. Saturday April 14

- 7:00 a.m. – 7:30 a.m.** - Campaigning
- 7:30 a.m. – 8:00 a.m.** - Breakfast (continental)
- 8:00 a.m. – 10:00 a.m.** - General Assembly III, (campaign speeches, skits, etc.)
- 8:00 a.m. – 9:00 a.m.** - Keynote Speaker
- 10:00 a.m. – 11:00 a.m.** - Workshop IV
- 10:00 a.m.** - Advisor meeting
- 11:00 a.m. – 12:00 p.m.** - Workshop V

12:00 p.m. – 1:00 p.m. - Workshop VI
1:00 p.m. – 3:00 p.m. - Lunch (On your own)
3:00 p.m. – 4:00 p.m. - Committee meeting
4:00 p.m. – 4:15 p.m. - Campaign set up
4:15 p.m. - 4:45p.m. - Campaigning
4:45 p.m. – 5:00 p.m. - Campaign clean up
5:00 p.m. - Silent auction ends
6:00 p.m. – 8:00 p.m. - Dinner (Woodland Chicken) and
General Assembly IV with Awards
8:00 p.m. – 9:00 p.m. - Regional meetings
10:00 p.m. – 1:00 a.m. - Evening entertainment

15. Sunday April 15

7:30 a.m. - Breakfast (On your own)
8:30 a.m. -10:30 a.m. - General Assembly V at the Capitol.
It is very important that someone from your college be there
for roll call. One person must be present, otherwise
you may not get to vote.
12:00 p.m. - Checkout and goodbyes

VIII. Announcements – Treasurer, Brett Clayton (Amarillo College) has passed out a copy of the budget the balance as of yesterday is \$17,679.28.

Bulletin, Shane Gregory (Hill College-Johnson) needs to get biographies for new members, and they need to be turned in A.S.A.P.

If anyone has receipts or mileage for the trip, they need to be turned in to Brett Clayton now, so she can write you a check.

President, Damian Tovar (El Paso Community College) thanks the regional presidents for coming and asks them to send on this information to their regions. He also reminds everyone to get their textbook information in by December 1, 2006.

IX. Adjournment – Secretary, Sara Russell (Navarro College Waxahachie Campus) moves to adjourn the meeting. Region I President, Chris Treat (Midland College) seconds the motion. Meeting adjourned at 4:16 p.m.