

## TJCSGA Executive Board Meeting

June 9<sup>th</sup> 2005

- I. Call to order: At the request of the other officers, President Nathalia Giraldo from College of the Mainland called the Executive Board meeting to order at 10:28 am.
- II. Pledge of Allegiance (U.S. and Texas) - President Nathalia Giraldo from College of the Mainland led the Pledge of Allegiance and the Texas Pledge.
- III. Orders of the Day - Parliamentarian Mary Conley from El Paso Community College
- IV. Invocation - State Advisor Kim Brown from North Central Texas College
- V. Roll Call – Secretary Will McAdoo from Midland College

### Members present:

President-Nathalia Giraldo (College of the Mainland) and Advisor Michele Betancourt

Vice President-Brian Jones (Odessa College) and Advisor Nichole Jackson  
Secretary-Will McAdoo (Midland College) and Advisor Jan Reed  
Parliamentarian- Mary Conley (El Paso C.C.) and Advisor Arvis C. Jones  
Treasurer-Stacey Jones (McLennan College) and Advisor Jim McKeown  
Host College-Keva Garner (South Plains College) and Advisor Stan Weatherred  
Editor of the Bulletin-Lyndee Biles (Hill College) and Advisor Phil Sims  
State Advisor-Kim Brown (North Central Texas College)  
State Advisor-Elect-Patty Kuhl (Western Texas College)

- VI. Reading and Acceptance of the Minutes  
Parliamentarian Mary Conley from El Paso Community College moved to approve the minutes and accept them as written. Host College Keva Garner from South Plains College seconded the motion and the motion carried.

### VII. Officer Reports

President - Nathalia Giraldo from the College of the Mainland was really excited and talked about her goals for the coming year.

Vice President - Brian Jones from Odessa College reported on his research on entertainment. One possible motivational speaker was Wally Adamchek who does a famous speech called “No Yelling, How Marines Really Lead”. More information is on his web page [www.beafirestarter.com](http://www.beafirestarter.com).

Secretary - Will McAdoo from Midland College hoped for a good conference and accurate minutes.

Treasurer-Stacey Jones from McLennan College gave the budget for the previous year. She discussed tax refunds, registration fees, increasing the penalty on late registration, total revenue, and talked about our Certificate of Deposit that matures July 31<sup>st</sup>. Brian asked if there was an alternative to the Certificate of Deposit or if it would be better to lock down the account in a longer savings account. Brian asked if we would have to vote again on the CD in 90 days.

Vice President Brian Jones made a point of information from Odessa College on how questions should be addressed to the President or to the chair.

Parliamentarian Mary Conley from El Paso Community College had no report.

Editor of the Bulletin -Lyndee Biles from Hill College wrote the letter from the Executive Board for the colleges. She needs important info and pictures. The link for the bulletin on the website should be up shortly. Bios and pictures from the Executive Board are due by the 8<sup>th</sup> of August.

Host College -Keva Garner from South Plains College said that any questions about the hotel would be answered in the meeting with Trish (hotel coordinator).

State Advisor - Kim Brown from North Central Texas College said that communication and working between state officers and advisors would be the key for a successful year.

State Advisor-Elect - Patty Kuhl from Western Texas College talked about successful communication. She also dealt with talking to the advisor and the college's President or Vice President to maintain a steady line of communication.

#### VIII. Special Orders

No special orders

#### IX. Unfinished Business

##### A. Navarro College

After the state conference, Navarro College notified the Executive Board that although they were in Region III assembly, on the map in the Uniformity Book (pg 50), Ellis County where Navarro College is located is in Region II. They would like Ellis County to be placed in Region III.

Host College, Keva Garner from South Plains College moved to allow Navarro College to include Ellis County in Region III and a letter be sent to notify Navarro College and the Region President for Region II. Parliamentarian, Mary Conley from El Paso Community College, seconded the motion and the motion carried.

B. "Community College Day" Program

The 2004 -2005 Executive Board agreed they would try to collect \$1,000 to help cover the cost for Kingwood College and Brazosport College, who supplied the "Community College Day" programs. The board was notified that Midland, El Paso, and Amarillo sent \$400 total. They voted to try to raise the remaining \$600 dollars.

X. New Business.

Vice President, Brian Jones from Odessa College made a motion to add the discussion of the saving's account to X. New Business, section B, subsection 5. Editor of the Bulletin, Lyndee Biles from Hill College, seconded the motion and the motion carried.

Point of Information from McLennan College Advisor, Jim McKeown – TJCSGA to apply for their own tax exempt code. This would allow TJCSGA to receive a tax exemption on the spot and we would not have to worry about turn around time from the hotels.

Treasurer, Stacey Jones from McLennan College made a motion to allow McLennan College Advisor, Jim McKeown to apply for 501(c) 3 tax exempt status for TJCSGA. Editor of the Bulletin, Lyndee Biles from Hill College, seconded the motion, after discussion the motion carried.

Point of Information from McLennan College Advisor, Jim McKeown is requesting a resolution to allow the President or Treasurer along with either Advisor or both State Advisor and Advisor-Elect the ability to write checks for TJCSGA.

Treasurer, Stacey Jones from McLennan College, made a motion that the Executive Board will require that two advisors or one advisor and either the president or the treasurer be authorized to write checks. Parliamentarian, Mary Conley from El Paso Community College, seconded the motion and the motion carried.

A. TJCSGA Convention 2005 – March 30<sup>th</sup> - April 2<sup>nd</sup>

A correction was made to the agenda to make 2005, 2006

1. Budget

- a. Seven meals for the entire convention and the advisor's reception will be budgeted for \$42,250.
- b. Registration packages will be prepared.
- c. Room rates are \$126 per night
- d. \$5,000 for entertainment was budgeted
  - Up to six rooms for the workshops, four different workshop times and a variety of unique workshops will be offered.
  - Golf tournament, dance, talent show, and hyptonist

- Hospitality room will be available for students and the Executive Board will find sponsorships for free food from corporations near college campuses
- Two keynote speakers
- Show the winner from the media contest

The Executive Board decided to wait to set a number for the budget until after we know the meal budget and can plan accordingly.

Parliamentarian, Mary Conley from El Paso Community College made a motion to table X New Business, Section A, Subsection 1. Budget until after lunch. Treasurer, Stacey Jones from McLennan College seconded the motion and the motion carried.

## 2. Theme

Vice President, Brian Jones from Odessa College, had an idea for the theme and it is “Passion for a Purpose”

Host College, Keva Garner from South Plains College, suggested “TJCSGA Racing Toward Success”

Secretary, Will McAdoo from Midland College, recommended “TJCSGA has a voice”

President, Nathalia Giraldo from the College of the Mainland, idea was “Lead by example... our future is now”

Parliamentarian, Mary Conley from El Paso Community College made a motion to table X New Business, Section A, Subsection 2. Theme until after lunch. Treasurer, Stacey Jones from McLennan College seconded the motion and the motion carried.

## 3. Sponsorship Letters

- President, Nathalia Giraldo from the College of the Mainland, and Vice President, Brian Jones from Odessa College, read their rough draft of the Sponsorship Letter and discussion followed.
- President, Nathalia Giraldo from the College of the Mainland, and Vice President, Brian Jones from Odessa College, talked about the four levels of sponsorship; Platinum \$5000, Gold \$2,500, Silver \$1,000, and Bronze \$500
- A list of corporations from each Executive Board member’s region would be due by July 1<sup>st</sup>.

Vice President, Brian Jones from Odessa College, made a motion to allocate \$300 to College of the Mainland for the Sponsorship letters. Parliamentarian, Mary Conley from El Paso Community College, seconded the motion and the motion carried.

Parliamentarian, Mary Conley from El Paso Community College, made a motion to recess the meeting until after lunch. Host College, Keva Garner from South Plains College, seconded the motion, and the motion carried.

President, Nathalia Giraldo from the College of the Mainland reconvened the meeting at 3:11 p. m.

#### B. TJCSGA Budget

##### 1. Lone Star Pins

Pins that would be given to people who helped executive board members and cost \$50 for 9 pins.

Parliamentarian, Mary Conley from El Paso Community College, made a motion to postpone discussion of polo shirts until after the meeting with Trish (Hotel Coordinator) and the meal budget was set. Treasurer, Stacey Jones from McLennan College, seconded the motion and the motion carried.

##### 2. Executive Polo's

Vice President, Brian Jones from Odessa College, made a motion to allocate \$200 for our red executive shirts. Editor of the Bulletin, Lyndee Biles from Hill College, seconded the motion, and the motion carried.

##### 3. Nametags

- a. Gold and Black lettering, name, position, and college name underneath

Editor of the Bulletin, Lyndee Biles from Hill College, made a motion to allow Midland College to make our nametags with Gold and Black lettering, name, position, college underneath. Parliamentarian, Mary Conley from El Paso Community College, seconded the motion and the motion carried.

##### 4. Regional Conventions Attendance

- a. Kim said to reduce Regional travel and focus on the regions that are not represented.

Editor of the Bulletin, Lyndee Biles from Hill College, made a motion to have \$333 dollars for executive travel to regions II, III, and VI; Host College, Keva Garner from South Plains College, seconded the motion and the motion carried.

##### 5. Discussion of the Saving Account

Vice President, Brian Jones from Odessa College, made a motion to lock in the Certificate of Deposit for a 90-day period and continue until the Treasurer school suggested a change. Host College, Keva Garner from South Plains College, seconded the motion and the motion carried.

### C. Recruiting video for TJCSGA and SGA

Kim felt that right now we should not focus on video because of our current financial situation. Will says that we should not drop the video idea because in November our financial situation might be better.

### D. Website

\$35 for 2,000 megabytes space; 3,000 gigabytes for \$8 dollars for the new company; or 6.95 for a two-year contract.

Vice President, Brian Jones from Odessa College, made the motion to allow a two year contract for \$6.95 a month for the TJCSGA website. Parliamentarian, Mary Conley from El Paso Community College, seconded. The motion failed.

Secretary, Will McAdoo from Midland College, made a motion to allow a one year contract for \$8.00 a month for the TJCSGA website. Parliamentarian, Mary Conley from El Paso Community College, seconded the motion, and the motion passed.

Recess for 10 minutes and the meeting will reconvene at 4:10

The meeting was reconvened at 4:20

### E. Uniformity Book

Uniformity Book was reviewed and revisions were made to be voted upon at the November Executive Board Meeting.

Recess at 6:41pm

The meeting reconvened at 7:12 pm

A new form will be generated for new items to be placed on the agenda and a space for explanation for why they should be placed on the agenda and will be submitted to President, Nathalia Giraldo from the College of the Mainland. The new form would list new items on the agenda and a brief summary stating why it should be submitted. The new form would be sent to the President, Nathalia Giraldo, from the College of the Mainland.

### F. TJCSGA 2007

1. The Radisson was too small and it could not accommodate TJCSGA.
2. New Hotel Must Have...
  - a. 600 people
  - b. 6 breakout rooms
  - c. ball room

d. \$150 per night

3. Hotel Contract

Host College, Keva Garner from South Plains College, moved to authorize State Advisor-Elect Patty Kuhl from Western Texas College to sign the TJCSGA hotel contract for the 2007 Conference in Austin. Parliamentarian, Mary Conley from El Paso Community College, seconded the motion, and the motion carried.

Treasurer, Stacey Jones from McLennan College, made the motion for adjournment. Parliamentarian, Mary Conley from El Paso Community College, seconded the motion and the motion carried.

The meeting was adjourned at 8:22 p. m.

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Respectfully Submitted,

Secretary, William McAdoo,

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President, Nathalia Giraldo